**TENDER NOTICE**

**DAV ISPAT SCHOOLS**

**(For Supply of Answer Sheets for Term 1 / Half-Yearly Examination – September)**

Sealed quotations are invited from reputed and experienced printers/suppliers for the **supply of blank answer sheets** for the upcoming **Term 1 / Half-Yearly Examination** to be conducted in the month of **September**. The supply should be made as per the specifications mentioned below:

**ITEM DETAILS AND SPECIFICATIONS**

| **Item** | **Description** | **Pages** | **Quantity (To be mentioned as per requirement)** |
| --- | --- | --- | --- |
| 1. | Continuation Sheets | 2 pages | As per requirement |
| 2. | Title Answer Sheet | 4 pages | As per requirement |
| 3. | Title Answer Sheet | 6 pages | As per requirement |
| 4. | Title Answer Sheet | 8 pages | As per requirement |
| 5. | Title Answer Sheet | 12 pages | As per requirement |

* The **first page** of the title sheets must be **printed as per the CBSE answer book pattern**.
* All answer sheets should be **in landscape orientation**.
* The paper quality should be suitable for examination writing (minimum 60–70 GSM white paper).
* Proper pinning/stapling and trimming must be ensured.
* Printing should be clear and legible.
* Proper hole will be at the left corner of the sheets to bind the extra sheets.

**TERMS & CONDITIONS**

1. **Submission Deadline**: Sealed quotations must reach the undersigned on or before **6/8/2025** by **10 a.m. via mail and hard copy also by hand/post.**
2. **Envelope Marking**: The envelope should be clearly marked **“Tender for Answer Sheets – Term 1 Exam”**.
3. **Rates**: Rates should be quoted **per 1000 sheets**, including all applicable taxes, transportation, and delivery charges.
4. **Delivery Timeline**: Materials must be delivered **by 25/8/2025**, at the school premises without fail.
5. **Sample Requirement**: A physical sample of each type of answer sheet must be submitted along with the quotation.
6. **Quality Compliance**: Poor quality paper or printing may lead to rejection of the entire consignment at the supplier’s risk and cost.
7. **Payment Terms**: Payment will be made within **30 days** after successful delivery and inspection.
8. **Right to Accept/Reject**: The school reserves the right to accept or reject any or all quotations without assigning any reason.
9. **Dispute Resolution**: Any dispute arising shall be subject to the jurisdiction of Bokaro courts only.
10. **Contact for Clarification**: For any clarifications, please contact the undersigned during working hours.

 **Administrator**

DAV IPS Sector 8B

Bokaro

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